

## SUMMER SCHOOL

### REGISTRATION HELP

**\*If you already have an account and are experiencing difficulties:**

\*Click here on if you already have an account but can't access it or forgot your password.



### Sign in

**Please Note: This is a separate registration system specifically for Alternative Education and is not connected to a PowerSchool account. Therefore, a unique sign in is required.**

Email

Password

Don't have an account? [Sign up](#)

[Can't access your account? Forgot Your Password](#)

You will be directed to a page that looks like this. Enter your email address and press enter.

### Recover Account Sign In Information

To recover your account sign in information, provide your email

Email

You will receive this email:

*You recently requested a new password. To reset your password, visit the link below. This link is valid for only 2 hours.*

<https://registerae.ecsd.net/account/RecoverPassword.aspx?t=sYk/FWWhoVBTH66aqFJ+UXPjmVAynwVzQ&e=TyjDDV4W+DbzS67sjxArAYTVy8zAkO48s9tnqlb0WAc=>

*If clicking the link above does not work, copy, and paste the web site address into a new window browser.*

## Recover Password

By clicking on the link, you will be directed to a page that looks like this. Create a new password and press enter.

Email	carmela.dasilva@ecsd.net
New Password	<input type="password"/> at least 6 characters long
Confirm New Password	<input type="password"/> at least 6 characters long

Once you press enter, you will be on the Alternative Education Program Registration page.

### Program Registration Page:

Select the student you would like to register, followed by the program in which you are registering for. If the student you would like to register is not appearing below, click on Add/Update Student on the left panel of the page and complete required information.

## Add / Update Student Profile


My Student(s):  [Edit Student Info](#)

**Add Student to Edmonton Catholic Schools**

***\*If you require more than 2 students on your account, please call 780 441-6080.***

***\*\*If you receive a message indicating that the AB Student # already exists, please call 780-441-6080.***










Once you have selected or added the student you are registering for, select the program you wish to register for.

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# SUMMER SCHOOL

Once you have selected the program, a list of courses available will be displayed. Select the course and then select the site location from the drop-down list.

Search:

Course	School	Prerequisite	Credit	Technology User Fee	Caution	Sitting	
Biology 20 - SCN2231A5	Archbishop O'Leary Classroom-Based Location	Science 10	5	63.00	90.00	0.00	
Biology 30 - SCN3230A5	-- SELECT A SCHOOL --	Biology 20	5	63.00	90.00	0.00	
Career & Life Management - PED0770A3	-- SELECT A SCHOOL --		3	63.00	90.00	0.00	
Chemistry 20 - SCN2796A5	-- SELECT A SCHOOL --	Science 10	5	63.00	90.00	0.00	
Chemistry 30 - SCN3796A5	-- SELECT A SCHOOL --	Chemistry 20	5	63.00	90.00	0.00	
English 10-1 - ELA1105A5	-- SELECT A SCHOOL --		5	63.00	90.00	0.00	
English 10-2 - ELA1104A5	-- SELECT A SCHOOL --		5	63.00	90.00	0.00	
English 20-1 - ELA2105A5	-- SELECT A SCHOOL --	English 10-1	5	63.00	90.00	0.00	
English 20-2 - ELA2104A5	-- SELECT A SCHOOL --	English 10-2	5	63.00	90.00	0.00	

Once a course and site location have been selected, you will be directed to the cart and the course you have chosen will be displayed.

## YOUR UNPAID REGISTRATION

Name	Course	School Year	Price
Test, Test	Program: Summer school Course: Biology 20 School: Mother Margaret Mary Registration Date: 2024-03-18	2023-2024	\$63.00
Test, Test	Program: Summer School Course: Caution Fee School: Mother Margaret Mary Registration Date: 2024-02-18	2023-2024	\$90.00

**Grand Total: \$153.00**

[Continue Registration](#)

[Proceed to Payment](#)

Click on "Proceed to Payment" and read the Refund Policy.

## SUMMER SCHOOL

### **Withdrawals**

- PASS program withdrawals must be made in person at the PASS location the student is registered with. All Technology User Fees and Program Fees are Non-Refundable after registration. Only the \$90.00 Caution Fee will be refunded upon the return of textbooks/resources in satisfactory condition.
- Revelation Online program withdrawals must be made by telephone/ in person at the Revelation Online office. All Technology User Fees and Program Fees are Non-Refundable after registration. Only the \$90.00 Caution Fee will be refunded upon the return of textbooks/resources in satisfactory condition.
- Summer School withdrawals prior to June 24th at 12:00pm must be made by telephone. 780-441-6080. Summer School withdrawals after this time must be made at the summer school location the student is registered at. All Technology User Fees and Program Fees are Non-Refundable after registration. Only the \$90.00 Caution Fee will be refunded upon the return of textbooks/resources in satisfactory condition.

### **Refunds All Programs**

- Edmonton Catholic School of Alternative Education reserves the right to cancel any class where the minimum enrollment is not met. A full refund will be issued for any course cancelled by Edmonton Catholic School of Alternative Education. Courses may be relocated to a different location if possible.
- All Technology User Fees and Program Fees are Non-Refundable after registration. Only the \$90.00 Caution Fee will be refunded upon the return of textbooks/resources in satisfactory condition.
- Inappropriate behavior or damage to school property will result in the immediate dismissal of the student. Refunds will not be issued.

### **Course Prerequisites All Programs Alberta**

- Education regulations regarding prerequisite courses apply to summer school. These regulations specify that a student must have a pass standing (i.e. 50% or higher) in the prerequisite course in order to continue with the series. If you register for a course without prerequisite standing, you will be withdrawn from the course without a refund of the Technology User Fees and Program Fees.


Agree

Select Agree at the bottom of the window. Registration is not complete until payment is received.

## SUMMER SCHOOL

Enter the payment details and click on Submit Payment. A receipt will be emailed to the email address used to log in to your account.

### PAYMENT DETAILS

Credit Card Number	<input type="text"/>
Expiration Date	<input type="text" value="MONTH"/> <input type="text" value="2023"/>
Card Security Code	<input type="text"/> 
Cardholder Name	<input type="text"/>
Payment Amount	<b>153.00</b>

[Submit Payment](#)



**Note:**

Please note that failure to make a payment within 2 business days may cause your registration to be cancelled. Students are not registered until payment has been received. Once payment is made, students may contact the program location for further information.

Payment Options:

- Visa or MasterCard are accepted online.
- Credit and debit card payments are not accepted at all program locations.
- Cash and cheque payments are also accepted

### PLEASE NOTE:

If you have selected the wrong course, call Alternative Education @ 780 441-6080 to have the course changed.

Alternative Education reserves the right to cancel any class where the minimum enrolment is not met. A full refund will be issued for any course canceled by Alternative Education.

All Technology User and Program Fees are Non-Refundable after registration or upon withdrawal. Only the \$90.00 caution fee will be refunded, if applicable, upon the return of resources/materials in good condition.